

Risk Assessment Fire/Evacuation

Company name: VERNON PARK GYMNASTICS CLUB Assessment carried out by: Dr B McLaughlin

Date of next review: ongoing

Date assessment was carried out: 01.06.2020

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Risk Rating (see below) | Done |
|---|--|---|---|------------------------------------|--|-------------------------|------|
| Fire Escapes accessible and fire alarms in working order | All members, coaches gymnasts and parents and general public. Burns due to fire. | Fire Escapes are checked daily and kept clear of any obstructions. The Fire alarm is checked weekly and recorded. Evacuation drills bi monthly and recorded | Maintain Fire Log with dates and time to complete evacuation | Coaching Directors | Before Opening in 2020. Daily Checks and weekly Recording. | 3x2 = 6 | |
| Trip Hazards during evacuation | All members, coaches gymnasts and parents and | Clear Signage on the Emergency exits and Emergency lighting | Weekly check on emergency lighting, recorded in Fire Log | Coaching Directors | Before Opening in 2020. Weekly recordings | 3x2 = 6 | |

VERNON PARK GYMNASTICS CLUB 2020 COVID-19

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|---------------------------------------|--|---|---|---|---|--------------------------------|-------------|
| | general public – Falling and burns due to fire | in place | | | | | |
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| Major Fire in the Building | All members, coaches gymnasts and parents and general public – Burns due to fire | The sprinkler system is in good working order and the fire alarms are in good working order. Both undergo regular checks by the estate managers | Record in Fire log | Senior Coach | Before opening in 2020. Yearly Contract | 3x5 =15 | |
| Localised fire in the building | All members, coaches gymnasts and parents and general public – Burns due to fire | Fire extinguisher clearly defined and serviced round the building. Smoke alarms fitted | Yearly checks on fire extinguishers and smoke alarm battery checks weekly | Coaching Directors | Before opening in 2020. Yearly Contract | 3x2 = 6 | |

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|------------------------------|--|---|--|---|---|--------------------------------|-------------|
| Cigarette Fire | All members, coaches gymnasts and parents and general public – Burns due to fire | The building is a no smoking zone. Clear signage | Maintain no smoking zones around the exterior of the building | Senior Coach | Before opening in 2020 and daily checks | 3x2 = 6 | |
| Foam/Apparatus Fire | All members, coaches gymnasts and parents and general public – Burns to fire and inhalation of toxic fumes | The foam and matting is fire retardant and certified by the manufacturers | | Coaching Directors/Senior Coach | Before opening in 2020. Yearly Contract | 3x2 = 6 | |
| Electrical Fire | All members, coaches gymnasts and parents and general public – Burns and Electrocutation | All appliances are checked annually. All non-essential appliances are disconnected at the end of each working day | Maintain Electrical safety checks | Coaching Directors | Before opening in 2020. Yearly Contract | 3x2 = 6 | |

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| Flammable Liquids | All members, coaches gymnasts Burns due to fire | No Flammable goods or solvents are kept in the building | Check daily | Coaching Directors/Senior Coach | Before opening in 2020 and daily checks | 2 x 2 =4 | |
| Gas Heater | All members, coaches gymnasts Burns due to fire | The heating system is serviced regularly. | Maintain Service contract and history | Coaching Directors/Senior Coach | Annual Service and safety check | 3 x 3 =9 | |
| Arson | All members, coaches, gymnasts and parents and general public. Burns due to fire | The centre has zonal smoke/fire alarms. 24 Hour security is on site with CCTV. The building is locked and alarmed after each session | Check alarm operation and lock security weekly | Senior Coach | Before opening in 2020 and daily checks | 2 x 2 =4 | |

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Risk Rating

1-6 = Low Risk, 7-12 = Medium Risk, 13-25 = High Risk

1. Likelihood of incident occurring

Rating 5. Will almost certainly occur.

Rating 4. Highly likely to occur.

Rating 3. Not so likely to occur

Rating 2. Even less likely to occur

Rating 1. Unlikely to occur at all

2. Risk Consequence

Rating 5. Fatality

Rating 4. Major Injury

Rating 3. Injury requiring medical attention

Rating 2. Minor Injury

Rating 1 No Injury

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RISK RATING

1 x 2 = Risk Rating